


ARBN MEMBERSHIP RENEWAL APPLICATION

RENEWAL IS NOT AUTOMATIC!
(PLEASE READ RENEWAL PROCEDURE BELOW)

	Club Location Name:		
	Member Name:		
	Email:		Cell Phone:
	Member Renewal Date:		
	Date Sent to Member with Renewal Application:		

MEMBER RENEWAL INSTRUCTIONS (PLEASE READ CAREFULLY)

1 Return the Membership Renewal Application and your payment to Head Office at info@arbn.ca before your renewal date.

2 **Avoid late Fees!** Your Membership Renewal Application must be submitted back to ARBN HQ prior to your renewal date to protect your Membership and avoid late fees.

COMPLETED BY RENEWING MEMBER

Date:	Name of ARBN member:	Club Name:
Business Name:	Business Address:	
Website:	Email:	Business Phone:

FEES

ARBN Membership Renewal Fee	\$425.00
Late Fee	\$ 25.00 (if applicable)
Total Due	\$

METHOD OF PAYMENT

[We accept Visa, MasterCard, Cheque (Payable to ARBN), Cash, or Interac e-Transfers] Cheques can be mailed to 231 Aberdeen Crescent Sherwood Park, AB T8H 1X2

Method of Payment:		Amount Paid:
Card #:	Expiry date:	CSV:
Card Holder name:	Signature:	Date:

***Payments will only be processed upon acceptance of applicant by Club Executive & ARBN Headquarters (HQ)**

RENEWAL PROCEDURE

1. 30 Days Prior to Membership Renewal, ARBN Headquarters(HQ) will send an email to Club Executive to have them confirm eligibility for Renewal.
2. The ARBN Executive Club reviews Member's participation, referrals, attitude, commitment to abide by all the requirements outlined in the Policy & Procedures that is on the ARBN website, <https://arbn.ca/policies-procedures/>
3. Decision of Club Executive to be made within 5 Business Days and let ARBN HQ know decision. Once decision is made ARBN HQ will send a Renewal Application to Member OR Club Executive will advise Member of Non-Renewing Membership!
4. Member must complete this form, submit it with payment to ARBN HQ by emailing Renewal form directly to info@arbn.ca.
5. Terms: All term fees are measured from the application date. Terms run for one(1) year from the date the term begins.
6. **Late Fee of \$25** will be charged if fees are not paid by Renewal Date!
7. If Membership Renewal is not **paid 30 days after Renewal Date the Membership will be Terminated!**

MEMBERSHIP ACCEPTANCE & APPLICANT SIGNATURE

Club Executive Name:	Acceptance by Exec	YES or NO	Executive Signature:
I accept that there are No Refunds! <i>(Initial)</i>		Please sign below that you have read the Policies & Procedures! www.arbn.ca/policies-procedures <i>(Initial)</i>	

APPLICANT'S SIGNATURE:

DATE: